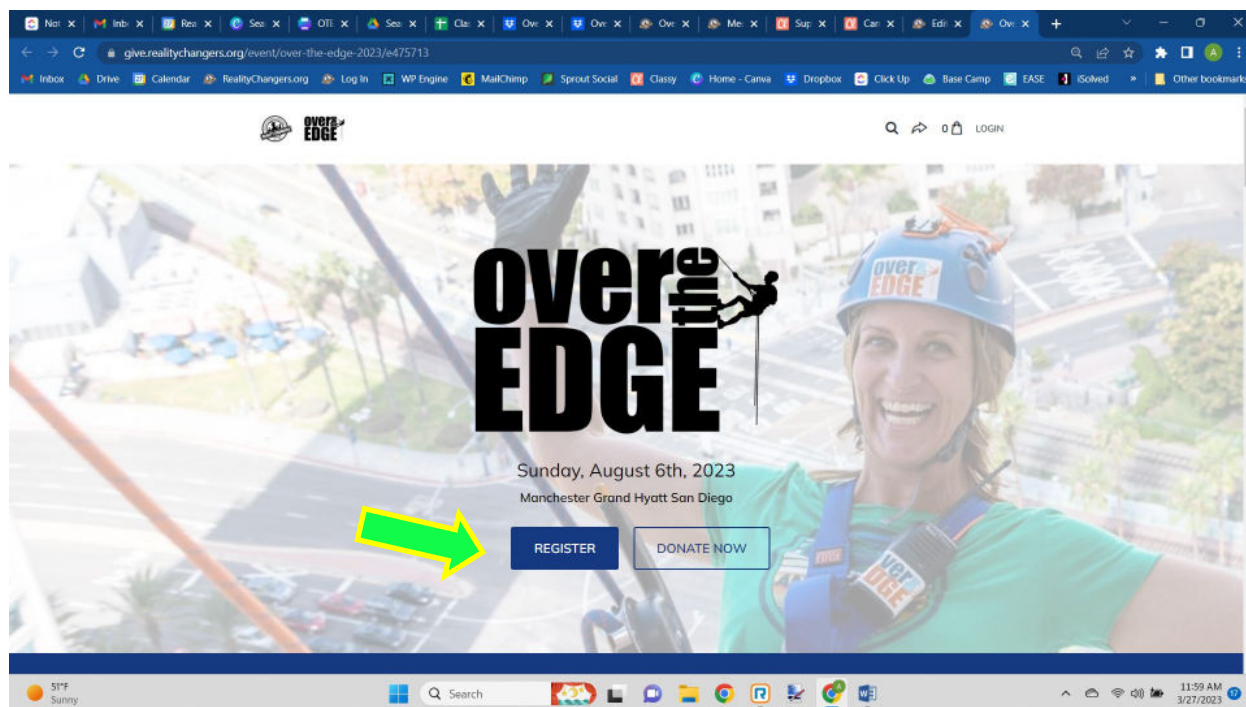


How to Register for Over The Edge and Set Up Your Fundraising Page

When you register for Over the Edge, your personal fundraising page will be automatically generated so that your friends and family can donate on your behalf.

Begin Registration

Click the **Register** button on the event page.



You'll be asked how you would like to register: as an individual, join a team, or create a new team. *For now, we will explain how to register as an individual. For help setting up a team, [refer to this article](#).*

How would you like to register?



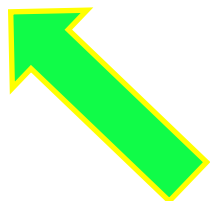
As an individual



Join a team



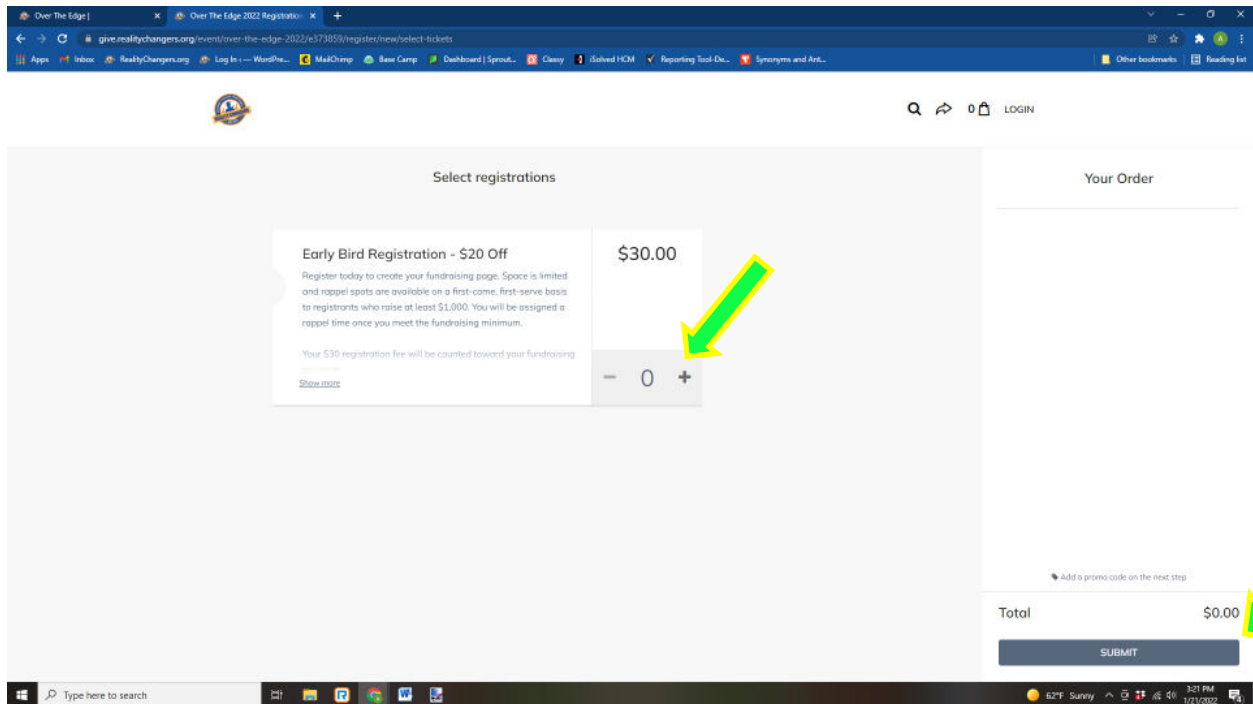
Create a team



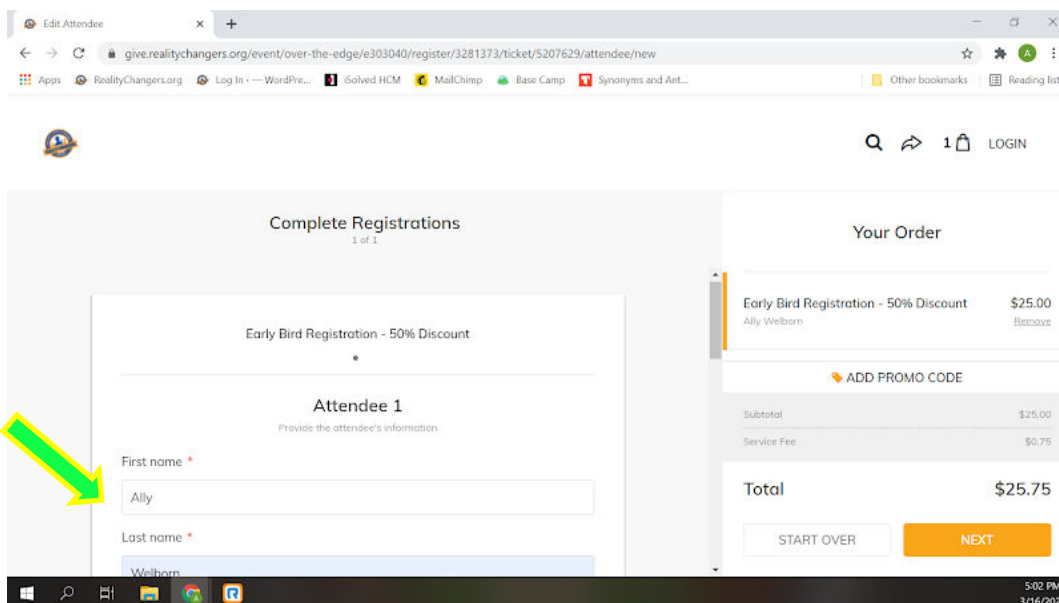
Register

Enter the number of people you would like to register for this event. Later on, you will be prompted to create a fundraising page for each registrant.

If you would like to remove a registration from your cart, click on the **Remove** link under the cart item.



The next step is to fill out attendee information.



Complete Billing Information

Enter your billing information, and click on **Purchase**.

The screenshot shows a checkout page with two main sections: 'Checkout' and 'Your Order'.

Checkout Section:

- Credit card:** You're paying with a credit card.
- Buyer's Info:**
 - Name on the card: Classy Support
 - Email: syee@classy.org
- Payment Info:**
 - Card number: [Redacted]
 - Billing address line 1: Address Line 1
 - Country: United States
 - City: [Redacted] State: [Redacted]

Your Order Section:

- Sarah's Team:** 1 attendee or joining this team.
- Volunteer Ticket:** Sarah Yee \$0.00 (Remove)
- Additional Donation:** One-time donation \$50.00 (Remove)
- Total:** \$50.00
- PURCHASE** button (highlighted with a green arrow)

Once the purchase is complete, you should land on a Thank You confirmation page with further instructions.

The screenshot shows a 'Next Steps' confirmation page with the following content:

- Thank You!** Your registration was successful. \$0.00
- Check your email:** Claim your fundraising page and view your receipt.
- Sarah's Team:** 1 Member. [VIEW](#)
- Sarah Yee:** joined the team! [VIEW](#)

Click on "view" to check out the individual page(s) of the attendee(s) you just registered.

Claim Your Fundraising Page

To manage and edit your fundraising page, please look for a "Let's Get Started" email that contains the link to access your fundraising page dashboard. If you registered multiple individuals, each individual will need to check the email they were registered with to claim their page.

Open this email and click "Start Fundraising" to set up your fundraising page.

