



Position Title

Part-time Achievement Coach

(Juvenile Hall - Friday Program)

Position Overview

Reality Changers' College Town program builds first generation college students by offering tutoring and mentoring resources to support the academic achievement, community leadership, and personal growth of 8-11th grade participants.

The Achievement Coach is primarily responsible for holding students of College Town to the program's high standards in an encouraging manner. The Coach role has a dual function-- supporting College Town students, and challenging them to strive to meet their highest potential. The program sees each student holistically - not only working to help a student meet their academic goals, but their personal goals as well.

Reality Changers is seeking a part-time Achievement Coach for the following program:

- Juvenile Hall Program (part-time, 20 hours per week, evenings and occasional weekends)
- Friday evenings required; Tuesday/Thursday evenings preferred

Additionally, the Achievement Coach assists with the operations of Reality Changers' office headquarters, programs, and weekend events. As the need arises, this person will work on additional College Town projects and organization-wide events.

Responsibilities

Responsibilities include, but are not limited to:

1. Juvenile Hall Program – Provide personal and academic support for youth who have just exited juvenile hall
 - Provide continuous encouragement to students from disadvantaged backgrounds who live in the toughest parts of town.
 - Make weekly presentations and hold regular meetings at juvenile hall on Friday afternoons for detainees. Upon their release, youth will be encouraged to attend Reality Changers' evening Friday night program designed specifically for youth who have just exited juvenile hall.
 - Meet with probation officers and/or other juvenile hall administrators as needed.
 - Identify the barriers, obstacles, or reasons for academic underachievement and based on these reasons, develop a personalized plan that will help youth to perform at Reality Changers' academic expectations.

- Follow-up with students to evaluate the effectiveness of personal plans of action; conduct regular communications (phone, email, etc.) with students to inform them of upcoming events, opportunities, and/or students' performance/progress.

1. Support general program operations and administration:

- Serve as a representative of Reality Changers by maintaining a positive and consistent presence on school sites (and/or juvenile hall).
- Collaborate effectively with parents, guardians, teachers, school administrators, and other community resources in regards to students with different issues
- Coordinate with other Achievement Coaches to ensure students participating in the Academic Success program meet expectations for attendance.
- Maintain up-to-date student records and assist with ongoing student data collection.
- Assist Reality Changers with day-to-day operations at headquarters in City Heights and, as necessary, other site locations.
- Provides tutoring assistance and other homework help as needed.
- Facilitate evening logistics and lead designated tasks during nightly program from 5:30-9:30pm.
- Participate in Reality Changers' special events, such as (but not limited to) student delegation events, summer leadership camp, speech tournaments, and the end-of-school year scholarship celebrations.
- Perform other duties as needed.

Education and Experience

- Prior work with young adults is required. Experience working with youth on probation is a plus.
- Bachelor's Degree from an accredited four-year college or university is required.
- A valid driver's license or reliable transportation to and from Reality Changers' locations and related events is required.

Knowledge, Skills and Abilities

- Strong written and verbal communication skills, organization skills, and computer skills.
- High emotional intelligence; ability to relate well and speak with many types of people, from students to parents of different backgrounds and cultures.
- Highly efficient when managing a high volume of diverse tasks and projects; a self-starter.

- Excellent time management skills and ability to quickly adapt to different circumstances in order to still meet goals.
- Proficiency in a second language is a plus.

Additional expectations

- Represent Reality Changers in a positive manner in all public and private settings.
- Provide positive encouragement to students in all public and private settings.
- Instill a sense of empowerment in the students to uphold Reality Changers' expectations of them (such as turning in homework).
- Exemplify a commitment to Reality Changers' mission and values.

Travel and Hours

- Regular evening work and occasional weekend work will be expected.
- Occasional travel in San Diego will be expected.

To Apply:

This position is available for immediate start. To apply, please submit a cover letter and resume to jobs@realitychangers.org.